MINUTES

SC Architecture Oversight Committee (AOC) Meeting
State Data Center, Room 105
March 22, 2006 – 2:00 p.m.

AOC Members in Attendance:

David O'Berry	Probation, Parole and Pardon Services
Pat O'Cain	Comptroller General's Office
David Foshee	DDSN
Jerry Brown	Department Labor, Licensing and Regulation
Catherine Lee	Arts Commission
Camille Brown	Commission on Higher Education
Doug Harper	Department of Transportation
David Elwart	Parks, Recreation, and Tourism
Steve Flowers	State Accident Fund
Patricia Stephens	Department of Social Services
Richard Wicker	State Housing, Finance, and Development Authority
Sam Jones	Budget and Control Board
Chuck Fallaw	Division of the State Chief Information Officer
Jim Bryant (Chair)	Division of the State Chief Information Officer

Call to Order
The meeting was called to order at 2:05 pm by Mr. Chuck Fallaw.

Establish Quorum
 A quorum was established.

Approve Agenda
A motion was made, seconded and passed to accept the proposed agenda for the meeting.

Approve Minutes of Last Meeting
No additions or corrections were made to the minutes from the last meeting. A motion was then made and passed to accept the minutes as written.

New Business

Jim Bryant, Chair AOC, briefed the committee regarding his enterprise vision for the state. Mr. Bryant summarized strategies for reaching the ultimate goal of connecting people and information. His strategies: Solutions/Standards based, IT People-Skills/Salary, Portal – Entry, Access – MPLS, Systems – Enterprise, Applications - Enterprise and Vendors - Standards.

He stated that the SCEA taxonomy is similar to the ISO OSI model should be expanded to include Knowledge Management and Business Continuity Planning. He mentioned that the requirement for agencies to have a BCP is part of the statewide strategic IT Plan and it is critical that agencies work towards developing such a plan. He then addressed the need to conduct a review, in conjunction with OHR, of the salaries and skill levels of the state's IT employees. He also discussed the need to require vendors/suppliers that do business with the State to be certified ISO 9001 and/or CMMI Level 3.

These three proposals were then presented to the AOC:

1) A motion to expand the SCEA taxonomy to include both Knowledge Management and Business Continuity Planning domains was made, second and passed.
2) Then a motion to assemble a subcommittee consisting of members from the AOC in conjunction with OHR to conduct a study of IT salaries and skill level was made, second and passed.
3) Finally, a motion to require vendors/suppliers to be certified ISO 9001 or CMMI level 3, with similar characteristics of the PM policy was made, second and passed.

Small Agency IT Forum
Mr. Doug Drenning informed the AOC of the Small Agency IT Forum scheduled for March 23, 2006 at 2:00 p.m. at the State Data Center and anyone interested is welcome to attend.

Having completed the agenda, the meeting was adjourned.

The next AOC meeting: April 26, 2006 State Data Center 4430 Broad River Rod